



ORDINARY GENERAL MEETING MINUTES

Date	Time	Venue
20/3/2025	7.00pm	Treviscoe Institute and Community Centre

Trustees Present	Abbrev.	Position	Attendance
Ann Chapman	AC	Resident Trustee SD	Present
Julie Floyd	JF	Resident Trustee SS	Apologies
Adrian Hutton	AH	Resident Trustee SD	Present
Tracey Hutton	TH	Resident Trustee SD	Present
Keith Truscott	KT	Cllr. Trustee SS	Present
James Kent	JK	Cllr. Trustee SS	Absent
Tanya Edmunds	TE	Cllr. Trustee SD	Present
Julia Clarke (Chair)	JC	Cllr. Trustee SD	Present
Jennifer Burnett	JB	Cllr. Trustee SD	Present
Mike McLenning	MM	Cllr. Trustee CC	Absent
Dick Cole	DC	Cllr. Trustee CC	Present
Quorum requirements	7		

Others Present	Abbrev.	Representing	Attendance
Sharon Davey	SD	Administrator	Present
Stacey Smith & Jade Moss	TGG	Treviscoe Girl Guides	Present
Brett Jackson and others	SC	Swamp Circus	Present
Natasha Murray and Caitlin Gould	TEC	TEC Girls Project	Present

1.	Welcome JC welcomed everyone to the meeting.	
3.	Questions and Answers with TEC Girls Project TEC Girls Project was established in 2019. It aimed to reach out to local women, aged between 4 and 84, who are interested in tec and engineering. It is a not-for-profit company. St Dennis Primary School has benefited from TEC Girls. TEC has been running clubs on cyber security, IT for those unfamiliar with laptops, tablets etc. The main aim of the organisation is to empower women. Currently looking at running work experience on the Roseland for ten young women. Q: Have any Clubs been run in the Community Trust's area of benefit. A: TEC has run an After School Club which children from St Dennis Primary School attended. From September 2025 interested in running school clubs in area of benefit. Equipment can be provided if needed so school could run club again using young children from the area of benefit.	

	TEC query: Are children who attend other schools able to benefit. CT A: Children from the area of benefit attend a few primary schools but would be eligible. TEC Girls Project offered to concentrate their work with two schools in the area; St Dennis Primary has already shown interest. The Community Trust is still waiting for figures from Cornwall Council of where children in the area of benefit are being educated. TEC query: Could secondary schools be involved. CT A: Children attend schools from St Austell to Newquay and would be eligible. Q. Would you consider evening classes. A. Yes, possibly. Would also consider boys attending the classes. TEC was keen to get feedback from the community to help shape the sessions Q. The budget indicates £275k so do you receive grants to run the classes; do you choose the highest deprived areas; what numbers do you need to meet? A. The budget includes funds for a Newquay Festival. Look to provide free sessions to local schools who are interested then seek funding to provide classes. Q. How many schools have you helped in last 12 months. A. 30 after school clubs, and 35 schools.	
	Questions and Answers with Treviscoe Girl Guides. There were no questions for Treviscoe Girl Guides.	
	Questions and Answers with Swamp Circus. Swamp Circus has been running for 25 years for young people. Largely focused on fitness and health. Currently run b-tec courses. The performing arts b-tec is community accessible. Skills includes dance performance, gardening, nature. The b-tec in horticulture involves local farms. Children from St Dennis Primary School recently attended a course and passed. The young people have asked for a session to be continued as there is lots of interest in the area of benefit. St Dennis Carnival, St Dennis Primary, St Dennis Fun Day have also shown interest St Dennis catchment area would be the focus. There is currently not a lot of activities for young people. Q. Have you a venue for the course. A. Claytawc does not have a large room; St Dennis Band is a possibility. Q. The costs seem estimated. A. Yes. Q. Are the tutors hired in. A. Yes, we have a lot of variety to choose from. Q. If person only wanted to undertake the b-tec could they pay for the course as St Dennis Parish Council have a grant to pay for such costs. A. They could do this but Swamp Circus would like to try and include inclusivity ie disabled, learning difficulties, etc. Q. Travel costs: is this for attendees and tutors. A. For all, as hope to involve parents, grandparents in sessions. Q. Has the venue been confirmed. A. We have contacted a few, but no definite decision has been made. Q. Is the project 12 months. A. No it is a two-year plan. Q. Swamp Circus works across Cornwall how are you sustainable. A. The charity is supported by a company that puts money in; constant fundraising. Also young people set up groups and put money into the charity. Q. The application does not clarify the costs of the project. Are the costs £26k or £34k. A. I will check with the Project Manager.	
4.	Minutes of previous meeting: 23rd January 2025 The minutes were accepted as a true record.	

5.	Matters Arising All actions are complete.	
6.	Finance/Treasurer's Report a) Update. SD advised trustees that: Current Balance is £316,146.35 (£166,817.71 HSBC; £149,328.64 Unity). b) Invoices. SD read out two invoices requiring approval: all agreed. c) Investing Funds. Now that the Trust has internet access to both bank accounts it was agreed for SD to investigate which bank would offer the best option for investing funds. Trustees to agree via email. d) HSBC. The online banking facility is working. JB has already been added. SD and KT to be added following the Grant Panel.	SD SD/ALL TE/JC/JB
7.	AOB • Review employment of Administrator. It was agreed to increase the Administrator's hourly pay. • Accountant. James Bendry has offered to do the accounts for the Trust free of charge. Trustees agreed to ask Mr Bendry to undertake the audit of the 2024 accounts.	SD
9.	Date of Next Meeting 29 th May 2025 at Claytawc. Agenda items: AGM.	SD
	The meeting closed at 8.00pm..	

Minutes agreed as an accurate record of the meeting.

.....Chairs Signature

.....Chairs Name

..... Date