



ORDINARY GENERAL MEETING MINUTES

Date	Time	Venue
25/1/2024	7.00pm	Nanpean School,

Trustees Present	Abbrev.	Position	Attendance
Ann Chapman	AC	Resident Trustee SD	Present
Matt Nicholls	MN	Resident Trustee SS	Present
Julie Floyd	JF	Resident Trustee SS	Present
Julie Broad	JBr	Resident Trustee SS	Present
Keith Truscott	KT	Cllr. Trustee SS	Present
Tanya Edmunds	TE	Cllr. Trustee SD	Present
Julia Clarke (Chair)	JC	Cllr. Trustee SD	Present
Jennifer Burnett	JB	Cllr. Trustee SD	Present
Mike McLenning	MM	Cllr. Trustee CC	Apologies
Dick Cole	DC	Cllr. Trustee CC	Present
Quorum requirements	7		

Others Present	Abbrev.	Representing	Attendance
Sharon Davey	SD	Administrator	Present
Roger Gates	RG	Community Link Officer, Cornwall Council	Present

1. Welcome	JC welcomed everyone to the meeting. Roger Gates introduced himself to the trustees.	
3. Minutes of previous meeting: 23rd November 2023	The minutes were accepted as a true record. All present agreed.	
5. Matters Arising	- Policy. SD reported that policies have been uploaded to the Trust website. - Investing Funds. Agreed to discuss Cafbank at future meeting. - Online banking. Funds had been transferred. Invoices agreed at meeting tonight will be trialled shortly. - Publicity Flier. JC brought the box of fliers to the meeting for trustees to view. They will distributed shortly.	Agenda SD
6. Finance/Treasurer's Report	a) Update. SD advised trustees that: Current Balance is £408,912.04 but two payments totalling £150,000 are outstanding. Therefore, the Trust has £258,912.04 to allocate. b) Online banking. Trustees queried if Unity had a savers account which would earn interest. This will be looked at a future meeting. c) Invoices. SD read out three invoices requiring approval: all agreed.	SD SD
7. AOB	Trustee. MN had offered to remain a resident trustee. MN left the meeting. Trustees then discussed and agreed to MN continuing as a trustee. All agreed.	SD

9.	Date of Next Meeting 28 th March 2024 at Claytawc.	SD
	The meeting closed at 7.18pm.	

Minutes agreed as an accurate record of the meeting.

.....Chairs Signature

.....Chairs Name

..... Date