

ORDINARY GENERAL MEETING MINUTES

Date	Time	Venue
27/10/2022	7.00pm	Claytawc, St Dennis

Chaired by	Julia Clarke (JC)
Recorded by	Sharon Davey (SD)

Trustees Present	Abbrev.	Position
Ann Chapman	AC	<i>Resident Trustee</i>
Vacancy St D		<i>Resident Trustee</i>
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Matt Nicholls	MN	<i>Resident Trustee</i>
Julie Floyd	JF	<i>Resident Trustee</i>
Julie Broad	JBr	<i>Resident Trustee</i>
Keith Truscott	KTr	<i>Cllr. Trustee SS</i>
Karen Taylor	KT	<i>Cllr Trustee SD</i>
Tanya Edmunds	TE	<i>Cllr. Trustee SD</i>
Julia Clarke	JC	<i>Cllr. Trustee SD</i>
Jennifer Burnett	JB	<i>Cllr. Trustee SD</i>
Mike McLenning	MM	<i>Cllr. Trustee CC</i>
Dick Cole	DC	<i>Cllr. Trustee CC</i>
Apologies		
Tanya Edmunds	TE	<i>Cllr. Trustee SD</i>
Jennifer Burnett	JB	<i>Cllr. Trustee SD</i>
Quorum requirements	7	

1.	Welcome JC welcomed everyone to the meeting.	
2.	Question and Answers with representatives Unfortunately, there were no representatives in attendance from Nanpean Community Group; or the Pitch.	
4.	Review revised constitution The constitution has been updated and circulated prior to the meeting. Trustees accepted all the changes. To be approved at the January 2023 OGM.	SD
5.	Minutes of previous meeting: 25th August 2022 The minutes were accepted as a true record.	
6.	Matters Arising Trustees. SD reported she had contacted the St Dennis resident but had not received a response. Website. TE had purchased the one-off Elegant software for the Community Trust website, and had been reimbursed. Accounts. SD advised that the accounts had been forwarded to interested individuals. Furthermore, the Charity Commission Annual Return has been completed.	

7.	Finance/Treasurer's Report a) Update. SD, in the absence of the Treasurer, gave a verbal update: Currently balance is £437,718.71 however £50,000 grant allocated to St Dennis Academy, so the Trust has £387,718.71 to allocate. b) Online banking. SD advised that unfortunately the wrong online form had been completed. However, HSBC had advised which form should have been signed which will then be posted off asap. c) Invoices. SD read out the invoices requiring approval: all approved. The Community Trust donates to the Royal British Legion each year: following discussion it was agreed to donate £30.	SD SD
8.	Resolution The revised resolution had been circulated prior to the meeting. All present approved the updated resolution.	
9.	AOB - Mobile Phone. SD advised that top-up credit sadly does not last long. However, Vodafone are doing £5 per month for unlimited minutes and texts. It was agreed that the Administrator could undertake a contract for the phone. - Academies. MM queried how the Community Trust can fund Academies. It was noted that the Community Trust constitution within its funding guidelines permits trustee discretion for such statutory bodies. Though trustees did query clarity for education and highways items it was recognised that the trustees have a wealth of knowledge to review such projects.	SD
10.	Date of Next Meeting 26 th January 2023, 7pm at Nanpean School.	SD
	The meeting closed at 7.35pm..	

Minutes agreed as an accurate record of the meeting

.....Chairs Signature

.....Chairs Name

..... Date