

ORDINARY GENERAL MEETING MINUTES

Date	Time	Venue
25/08/2022	7.00pm	Treviscoe Community Centre

Chaired by	Julia Clarke (JC)
Recorded by	Sharon Davey (SD)

Others Present	Abbrev	Position
Donna Bird-Mills	DBM	The Pitch
Pat	P	The Pitch

Trustees Present	Abbrev.	Position
Ann Chapman	AC	Resident Trustee
Vacancy St D		Resident Trustee
Vacancy St D		Resident Trustee
Vacancy St D		Resident Trustee
Matt Nicholls	MN	Resident Trustee
Julie Floyd	JF	Resident Trustee
Julie Broad	JBr	Resident Trustee
Keith Truscott	KTr	Cllr.Trustee SS
Karen Taylor	KT	Cllr Trustee SD
Tanya Edmunds	TE	Cllr.Trustee SD
Julia Clarke	JC	Cllr.Trustee SD
Jennifer Burnett	JB	Cllr.Trustee SD
Mike McLanning	MM	Cllr.Trustee CC
Dick Cole	DC	Cllr.Trustee CC
Apologies		
Quorum requirements	7	

1.	Welcome JC welcomed everyone to the meeting, and everyone introduced themselves.	
2a.	Question and Discussion with The Pitch DBM gave a presentation describing how the Pitch acts as a hub to St Dennis. It many facilities are used by residents young and old. <u>What are the ages of the football teams.</u> All ages but there are 7 affiliated teams as well as other additional teams. It is known as the best facility in the area. <u>Biggest expense is the floor.</u> It is the most needed for current groups who use the facility and to encourage new groups. Currently the floor is carpet and tiles. Non-slip flooring has been quoted. The toilets have been in place 50-60 years but have steps to access. The kitchen provides lunch for the elderly as well as the users. Roast lunch is a plan for the future. <u>Disabled Toilets not included.</u> Currently there are disabled toilets next door to the Pitch as it is not feasible in current building but in the project it is planned and quoted. <u>What is the Pitch able to match fund.</u> Any grant would be welcome.	

	<u>Assets are not listed within the accounts.</u> The Pitch was purchased by a privately owned company. Covid has affected income, so the company has had to maintain the Pitch. <u>The Club received revenue. What proportion is commercial compared to community groups.</u> Local groups use the facilities ie the bar, as well as the venue. It is a profit making organisation. <u>There is no fire alarm system.</u> Have fire procedures, but no alarm. However, do have public liability in place. <u>SWPL have standards for football teams.</u> Floodlights were purchased to adhere to the criteria. <u>Are spectators charged.</u> The football club does but they are a separate organisation to the Pitch	
2b.	Question and Discussion with Claytawc DC gave a presentation describing how the Claytawc acts as a hub to St Dennis. Claytawc has not been so busy due to covid, so the plan is to try to make the venue sustainable. The smart boards would encourage new user groups/hirers. New classes are being planned as well as trying to support the current groups. Costs are high as it is an old building. Income has dropped but costs increased. Looking at other funding for the project. The lease still has 2 years, but currently in discussions with landlord to extend lease. <u>Is the new lease going to cost Claytawc anything.</u> Arundel Trust have asked Claytawc to start work, solicitors will incur costs. Recommends for a new lease. <u>Project does not look sustainable; staff costs are high.</u> Claytawc has spent a lot on repairs but not planned so many in this financial year. <u>Energy costs are high.</u> Loss of regular organisations using the building, as well as regular user groups have reduced income, however looking at grants. <u>A lot of current groups are not able to fund group costs.</u>	
2c.	Question and Discussion with St Dennis Academy TE gave a presentation describing that the project is for children to sit as well as get involved. Unfortunately, the Academy's funding is all allocated so it is seeking grants but will maintain the project once in place. <u>The cost and grant request differ.</u> The project depends on what funding is obtained, so the project will be tailored to funding. Static items if broken becomes unusable but moveable ones are easier. <u>Could project not wait until next year so Academy could budget for proposal.</u> Unfortunately, budget is very tight, and the project is not statutory. <u>What is the community benefit, is it accessible all year round.</u> Over holidays the Holiday Club use the Academy so the items would be used all year round. FOSDA raised funds these go towards activities such as bus hire for trips, equipment.	
4.	Minutes of previous meeting: 26th May 2022 The minutes were accepted as a true record.	
5.	Matters Arising • Trustees. SD reported that a St Dennis resident has shown interest and hopes to attend October meeting. • ICO. SD advised that contact details had been updated. JB advised ICO direct debit payment was taken on 30 June 2022.	

