



ORDINARY GENERAL MEETING MINUTES

Date	Time	Venue
24/7/2025	7.25pm	Treviscoe Institute and Community Centre

Trustees Present	Abbrev.	Position	Attendance
Ann Chapman	AC	Resident Trustee SD	Present
Julie Floyd	JF	Resident Trustee SS	Present
Adrian Hutton	AH	Resident Trustee SD	Present
Tracey Hutton	TH	Resident Trustee SD	Apologies
Keith Truscott	KT	Cllr. Trustee SS	Present
Nigel Spragg	NS	Cllr. Trustee SS	Present
Tanya Edmunds	TE	Cllr. Trustee SD	Present
Julia Clarke (Chair)	JC	Cllr. Trustee SD	Present
Jennifer Burnett	JB	Cllr. Trustee SD	Present
Elaine Kist	EK	Cllr. Trustee CC	Apologies
Dick Cole	DC	Cllr. Trustee CC	Present
Quorum requirements	7		

Others Present	Abbrev.	Representing	Attendance
Sharon Davey	SD	Administrator	Present
Representatives		Friends of Cornwall Youth Choirs The Hive at Drinnick	Present

1.	Welcome JC welcomed everyone to the meeting. NS was welcomed to his first meeting at a trustee.	
4.	Questions and Answers with The Hive at Drinnick A brief background on The Hive was provided. The group had carried out a community survey in Nanpean to assess interest in new community initiatives. As a result, a drop-in knitting and crochet group has been launched and is already running successfully. Rent and electric costs £83 per week. The next planned initiative is a Sewing Group, scheduled to start in September. The group will accommodate up to 7 participants and will initially run as 8 weekly sessions. These will form part of a wider programme of ongoing sessions delivered over a 48-week period. There has been strong interest in the development of additional community groups, including a memory group and a scrapbook group. Q: Are members charged? A: No but donations are encouraged.	

	Q: Do you have a lot of materials. A: A substantial amount of materials has already been accumulated, and no further supplies are currently needed.	
	Questions and Answers with Friends of Cornwall Youth Choirs (FoCYC) A brief background on Friends of Cornwall Youth Choirs was provided. FOCYC is run entirely by volunteers, the majority of whom are parents of choir members. Recognising the challenges faced by those living in a deprived area, Cornwall Youth Choir Voices is offering free and inclusive drop-in sessions to ensure accessibility for all. So far, children from Nanpean have made up most attendees. Efforts will now be made to encourage greater participation from young people in the St Dennis area. Q: Where do you advertise sessions. A: Social media, visit Schools, Claytawc, word of mouth. Q: When they reach 15-16 what happens. A: FoCYC has various choirs. Including over 18s. Looking at employment opportunities for young people not wishing to leave Cornwall. Q: Is the main age 7-25. A: The Voice group currently caters to children aged 7 to 11, though there is potential to extend this range to include children aged 5 to 11. Close links with local schools allow the group to tailor activities to the interests and needs of participating children.	
4.	Minutes of previous meeting: 29th May 2025 The minutes were amended as the date was wrong, and initials for two trustees updated. The minutes were then accepted as a true record.	
5.	Matters Arising The Community Trust was unable to transfer funds directly from HSBC. As a result, a cheque was drawn, signed, and deposited into the Unity bank account. Applications to open savings and deposit accounts with Unity have been prepared and will be signed by the financial trustees following this meeting.	
6.	Finance/Treasurer's Report a) Update. SD advised trustees that: Current Balance is £371859.32 (£86337.81 HSBC; £285521.51 Unity). However, allowing for earmarked grants the Trust has £261859.32 b) Invoices. SD read out two invoices requiring approval: all agreed. c) Investing Funds. It was agreed that the possibility of transferring funds between HSBC and Unity Bank needs to be resolved to ensure smoother financial operations going forward.	SD Finance Trustees
7.	Date of Next Meeting 25th September 2025	SD
	The meeting closed at 8.05pm..	

Minutes agreed as an accurate record of the meeting.

.....Chairs Signature

.....Chairs Name

..... Date