



## ORDINARY GENERAL MEETING MINUTES

| Date      | Time   | Venue               |
|-----------|--------|---------------------|
| 25/9/2025 | 7.00pm | Claytawc, St Dennis |

| Trustees Present           | Abbrev.  | Position            | Attendance |
|----------------------------|----------|---------------------|------------|
| Ann Chapman                | AC       | Resident Trustee SD | Present    |
| Julie Floyd                | JF       | Resident Trustee SS | Present    |
| Adrian Hutton              | AH       | Resident Trustee SD | Present    |
| Tracey Hutton              | TH       | Resident Trustee SD | Present    |
| Keith Truscott             | KT       | Cllr. Trustee SS    | Present    |
| Nigel Spragg               | NS       | Cllr. Trustee SS    | Present    |
| Tanya Edmunds              | TE       | Cllr. Trustee SD    | Present    |
| Julia Clarke (Chair)       | JC       | Cllr. Trustee SD    | Present    |
| Jennifer Burnett           | JB       | Cllr. Trustee SD    | Present    |
| Elaine Kist                | EK       | Cllr. Trustee CC    | Absent     |
| Dick Cole                  | DC       | Cllr. Trustee CC    | Apologies  |
| <b>Quorum requirements</b> | <b>7</b> |                     |            |

| Others Present  | Abbrev. | Representing                                                                           | Attendance |
|-----------------|---------|----------------------------------------------------------------------------------------|------------|
| Sharon Davey    | SD      | Administrator                                                                          | Present    |
| Representatives |         | Roche Parish Council;<br>Choose Nature CIC<br>The Pitch<br>St Dennis Working Mens Club | Present    |

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| <b>1.</b> | <b>Welcome</b><br>JC welcomed everyone to the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| <b>4.</b> | <b>Questions and Answers with Roche Parish Council</b><br>Q: Has work on the Pump Track started.<br>A: The project was finished yesterday.<br><br>Q: How was the project funded.<br>A: Six years ago, funds were invested into a community project which led to the creation of a skate park. The facility had a positive impact, including a noticeable reduction in anti-social behaviour in the area. Following its success, the Parish Council agreed to invest further in enhancing the park. Feedback from younger children (aged 4–6), gathered through the local school and youth groups, indicated a need for facilities suited to their age group. A pump trail was subsequently proposed and agreed upon as a suitable addition for younger users. The project is being funded jointly by the Parish Council, solar and wind farm funds. |  |

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|  | <p>Q: Is the application to the Community Trust to replenish funds.<br/>A: Roche is not the only area to benefit. Communities such as St Dennis, Nanpean, and others will also benefit.</p> <p>Q: Who own the play area<br/>A: Parish Council is responsible for the play area and owns the land. Cricket and football area owned by Tregothnan and let to Parish Council.</p> <p>Q: Who is responsible for public liability and health and safety.<br/>A: Parish Council have responsibility. Health and safety was contracted out but this will return to the Council.</p> <p>Q: How have you arrived at the children numbers.<br/>A: The council has consulted with schools and youth groups and gathered evidence from these engagements.</p> <p>C: Children advised issue with dangerous roads.</p> <p>Q: Is pump track for young people.<br/>A: The track permits roller skating, scooters, 3 wheel bikes, bmx riding.</p> <p>Q: How do different ages use track at same time.<br/>A: The skate park and track have fostered respect among users and appear to be functioning well.</p> <p>C: It will need support of parents.</p>                                              |  |
|  | <p><b>Questions and Answers with Choose Nature CIC</b></p> <p>Q: How many residents will be covered by the project from the area of benefit.<br/>A: All ages. Choose Nature is actively working across the Clay Area to support families and promote inclusive nature-based experiences. We currently engage with 10 families, working alongside 2 dedicated volunteers to deliver meaningful activities and events. Our partnerships include collaboration with Brannel School and Wheal Martyn, helping to strengthen community ties and educational outreach. We deliver a range of family and team events, ensuring accessible and welcoming opportunities for all participants. Around 10% of the families we support include young people with health conditions, such as ADHD or who require wheelchair access. This informs our approach and ensures our work remains inclusive and supportive. Choose Nature remains committed to creating positive, inclusive experiences in nature for families across the Clay Area.</p> <p>Q: What does the project you are seeking funds for cover.<br/>A: Contribution towards the role/post of Community Engagement Co-ordinator.</p> |  |
|  | <p><b>Questions and Answers with The Pitch</b></p> <p>Q: Has the lease been changed from a CIC to a Limited Company.<br/>A: The lease arrangement remains unchanged from our previous grant application. The property is leased to a limited company, as before.</p> <p>Q: Are the CIC contributing to the project.<br/>A: No.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |

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|    | <b>Questions and Answers with St Dennis Working Men's Club</b><br>Q: Normally three quotes are required.<br>A: Currently chasing quotes.<br><br>Q: Are you contributing any funds to project.<br>A: Depends on sale of land but there is an issue with Tregothnan.<br><br>Q: Who owns building.<br>A: Working Men's Club trustees own building. It is leased to current users who are responsible for maintenance and improvements. Trustees aware of grant application.<br><br>Q: No profit and income accounts were submitted.<br>Q: Audited accounts not completed. Agreed to forward a copy. |                           |
|    | <b>Questions and Answers with Treviscoe Pensioners Lunch Club</b><br>Application covers cost of Clays Kitchen providing lunch for 30 residents plus entertainment.<br><br>C: Good to see residents regularly contribute to lunch and venue costs.                                                                                                                                                                                                                                                                                                                                                |                           |
| 4. | <b>Minutes of previous meeting: 24<sup>th</sup> July 2025</b><br>The minutes were then accepted as a true record by all present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                           |
| 5. | <b>Matters Arising</b><br>The transfer of funds directly from HSBC into our Unity bank account still requires investigation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Finance Trustees          |
| 6. | <b>Finance/Treasurer's Report</b><br>a) <b>Update.</b> SD advised trustees that:<br>Current Balance is £380951.59 (£108,256.86 HSBC; £272694.73 Unity).<br>However, allowing for earmarked grants the Trust has £242,443.59<br>b) <b>Invoices.</b> SD read out two invoices requiring approval: all agreed.<br>c) <b>Investing Funds.</b> One account has been set up. Unfortunately, the second savings account requires trustee authorisation.                                                                                                                                                 | SD<br>Finance Trustees/SD |
| 7. | <b>Updating of Trust website</b><br>It was agreed to allocate an additional £120 should more time be required to complete the work. TE was authorised to manage and approve this as necessary.                                                                                                                                                                                                                                                                                                                                                                                                   | TE                        |
| 8. | <b>Any other business</b><br>a) <b>Approve donation to Royal British Legion for the wreath for Remembrance Sunday.</b> Trustees approved £35. JF to present wreath on behalf of the Community Trust.                                                                                                                                                                                                                                                                                                                                                                                             | JF                        |
| 9. | <b>Date of Next Meeting</b><br>27 <sup>th</sup> November 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | SD                        |
|    | The meeting closed at 7.45pm..                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                           |

Minutes agreed as an accurate record of the meeting.

.....Chairs Signature

.....Chairs Name

..... Date